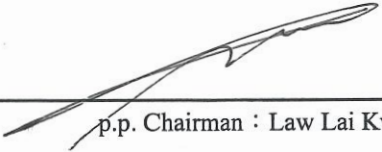


ANNUAL FINANCIAL REPORT
NGO: Chung Shak Hei (Cheung Chau) Home for the Aged Limited (Agency code:164)
1 APRIL 2024 TO 31 MARCH 2025

	Notes	2024-25 \$	2023-24 \$
A. INCOME			
1 Lump Sum Grant			
a. Lump Sum Grant (excluding Provident Fund)	1b	45,212,550.00	41,169,051.00
b. Provident Fund	1c	3,202,359.00	3,011,071.00
2 Fee Income	2	4,467,784.00	4,218,072.00
3 Central Items	3	3,739,281.00	6,030,098.00
4 Rent and Rates	4	159,252.00	159,252.00
5 Other Income	5	1,202,670.76	1,102,558.66
6 Interest Received		670,989.31	743,737.39
TOTAL INCOME		58,654,886.07	56,433,840.05
B. EXPENDITURE			
1 Personal Emoluments			
a. Salaries		36,660,773.81	34,301,062.60
b. Provident Fund	1c	2,756,115.59	2,657,728.91
c. Allowances		1,231,959.90	742,885.75
Sub-total	6	40,648,849.30	37,701,677.26
2 Other Charges	7	12,759,930.68	11,282,319.32
3 Central Items	3	3,734,677.07	6,035,664.22
4 Rent and Rates	4	146,088.00	143,088.00
TOTAL EXPENDITURE		57,289,545.05	55,162,748.80
C SURPLUS/(DEFICIT) FOR THE YEAR	8	1,365,341.02	1,271,091.25

The Annual Financial Report from Pages 3 to 9 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Manual.

SINCE 1969


 p.p. Chairman : Law Lai Kwan


 Chief Executive Officer : Fung Yip, Angela

22 July 2025
 Date

22 July 2025
 Date

NOTES ON THE ANNUAL FINANCIAL REPORT

1 Lump Sum Grant

a. Basis of Preparation

The Annual Financial Report (AFR) is prepared in respect of all services defined in Funding and Service Agreement (FSA) (including support services to FSA services) funded by the Social Welfare Department (SWD) under the Lump Sum Grant Subvention System and also FSA services/ FSA-related activities funded by Other Funds or Donations for Designated Purposes. AFR is prepared **on cash basis**, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. **Non-cash items** such as depreciation, provisions and accruals **have not been included** in the AFR.

b. Lump Sum Grant (excluding Provident Fund)

This represents LSG (excluding Provident Fund) received for the year.

c. Provident Fund

This is Provident Fund received and contributed during the year.

Snapshot staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000.

Other posts represent those staff that are employed after 1 April 2000.

The Provident Fund received and contributed for staff under the Central Items and Other Funds or Donations for Designated Purposes which are separately included as part of the income and expenditure of the relevant disclosures have been shown under Note 3 and 8.

Details are analysed below :

<u>Provident Fund Contribution</u>	Snapshot Staff	6.8% and Other Posts	Total
	\$	\$	\$
Subvention Received	396,995.00	2,805,364.00	3,202,359.00
Provident Fund Contribution Paid during the Year	(254,879.00)	(2,501,236.59)	(2,756,115.59)
Surplus / (Deficit) for the Year	142,116.00	304,127.41	446,243.41
<u>Add: Surplus / (Deficit) b/f</u>	500,045.00	3,430,096.04	3,930,141.04
Additional subvention received for previous year(s)	-	87,372.00	87,372.00
<u>Less: Refund to Government</u>	(328,263.00)	-	(328,263.00)
Surplus / (Deficit) c/f	313,898.00	3,821,595.45	4,135,493.45

2 Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Subvention Manual.

NOTES ON THE ANNUAL FINANCIAL REPORT

3 Central Items

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 5.5.4(c) of the LSG Subvention Manual). The income and expenditure of each of the Central Items are as follows:

	<u>2024-25</u>	<u>2023-24</u>
	\$	\$
a. Income		
Dementia Supplement for Residential Elderly Services	-	1,780,138.00
Infirmary Care Supplement for Residential Elderly Services	3,739,281.00	4,249,960.00
Total	<u>3,739,281.00</u>	<u>6,030,098.00</u>
	\$	\$
b. Expenditure		
Dementia Supplement for Residential Elderly Services	-	1,820,272.31
Infirmary Care Supplement for Residential Elderly Services	3,734,677.07	4,208,693.51
Time-Limited Programme On Enhancing Infection Control And Ventilation Of Residential Care Homes For The Elderly And Residential Care Homes For Persons With Disabilities On-Site Ventilation Assessment	-	6,698.40
Total	<u>3,734,677.07</u>	<u>6,035,664.22</u>
c. Net (Deficit) / Surplus	<u>4,603.93</u>	<u>(5,566.22)</u>

4 Rent and Rates

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

5 Other Income

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and Other Funds or Donations for Designated Purposes may be included in AFR if they are used to finance expenditure of the FSA services/ FSA-related activities as reflected in the AFR.

The breakdown on Other Income is as follows:

	\$	\$
Other Income		
(a) Programme income	653,678.76	96,690.50
(b) Donation	172,764.00	29,500.00
(c) Income from Other Activities	340,427.00	322,788.00
(d) Miscellaneous Income	24,301.00	651,080.16
(e) Allowance for Carers of the Elderly (Appendix D)	11,500.00	2,500.00
Total	<u>1,202,670.76</u>	<u>1,102,558.66</u>

NOTES ON THE ANNUAL FINANCIAL REPORT

6 Personal Emoluments

Personal Emoluments include salary, provident fund, and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$1,000,000 each paid under LSG is appended below:

<u>Analysis of Personal Emoluments paid under LSG</u>	<u>No. of Posts</u>	<u>\$</u> <u>HK\$</u>
HK\$1,000,001- HK\$1,100,000 p.a.	Nil	
HK\$1,100,001- HK\$1,200,000 p.a.	Nil	
HK\$1,200,001- HK\$1,300,000 p.a.	Nil	
HK\$1,300,001- HK\$1,400,000 p.a.	Nil	
HK\$1,400,001- HK\$1,500,000 p.a.	Nil	
>HK\$1,500,000 p.a.	1	1,671,531.00

7 Other Charges

The breakdown on Other Charges is as follows:

<u>Other Charges</u>	<u>2024-25</u> <u>\$</u>	<u>2023-24</u> <u>\$</u>
(a) Utilities	1,401,848.14	1,387,631.96
(b) Food (including food for service users)	3,272,928.98	3,529,560.70
(c) Administrative Expenses	376,111.06	512,597.09
(d) Stores and Equipment	405,177.27	1,012,917.70
(e) Minor Repair and Maintenance	722,973.07	1,151,616.05
(f) Special Allowances	-	-
(g) Programme Expenses	671,967.29	181,522.02
(h) Transportation and Travelling	10,129.44	15,336.88
(i) Insurance	265,387.97	322,293.53
(j) Miscellaneous	305,976.25	231,715.97
(k) Donation	163,415.96	-
(l) Outsourcing Services	4,669,859.90	2,486,966.90
(m) Staff Training and Development	5,150.00	38,508.50
(n) Other Staff-related Initiatives	489,005.35	411,652.02
Total	12,759,930.68	11,282,319.32

8 Analysis of Lump Sum Grant Reserve and balance of other SWD subventions

	Lump Sum Grant (LSG)	Holding Account (HA)	Other Funds or Donations for Designated Purposes	Rent and Rates	Central Items	Total
	\$	\$		\$	\$	\$
INCOME						
Lump Sum Grant	48,414,909.00	-		-	-	48,414,909.00
Fee Income	4,467,784.00	-		-	-	4,467,784.00
Other Income	1,029,906.76	-	172,764.00	-	-	1,202,670.76
Interest Received (Note (1))	670,989.31	-		-	-	670,989.31
Rent and Rates	-	-		159,252.00	-	159,252.00
Central Items	-	-		-	3,739,281.00	3,739,281.00
TOTAL INCOME (a)	54,583,589.07	-	172,764.00	159,252.00	3,739,281.00	58,654,886.07
EXPENDITURE						
Personal Emoluments	40,648,849.30	-		-	-	40,648,849.30
Other Charges	12,596,514.72	-	163,415.96	-	-	12,759,930.68
Rent and Rates	-	-		146,088.00	-	146,088.00
Central Items	-	-		-	3,734,677.07	3,734,677.07
TOTAL EXPENDITURE (b)	53,245,364.02	-	163,415.96	146,088.00	3,734,677.07	57,289,545.05
Surplus / (Deficits) for the year (a)-(b)	1,338,225.05	-	9,348.04	13,164.00	4,603.93	1,365,341.02
Less: Surplus / (Deficit) of Provident Fund	446,243.41	-		-	-	446,243.41
Surplus/(Deficit) for the Year (excl. PF)	891,981.64	-	9,348.04	13,164.00	4,603.93	919,097.61
Surplus / (Deficit) b/f (Note (2))	11,696,767.96	8,799,464.81	-	16,164.00	1,901.67	20,514,298.44
	12,588,749.60	8,799,464.81	9,348.04	29,328.00	6,505.60	21,433,396.05
Less: Refund to Government	(120,684.00)	-		(16,164.00)	(1,132.18)	(137,980.18)
Transfer from Other Funds / (to) LSG Reserve^	9,348.04		(9,348.04)			
Surplus/Deficit c/f (Note (4))	12,477,413.64	8,799,464.81	-	13,164.00	5,373.42	21,295,415.87

Notes:

- ^ Balance generated from those completed FSA services/ FSA-related activities which are funded by Other Funds or Donations for Designated Purposes
- (1) Interest received on LSG (including HA) and Provident Fund reserves, Rent and Rates, Central Items are included as one item under LSG; and the item is considered as part of LSG reserve.
- (2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above), the balance of HA and balance of Other Funds or Donations for Designated Purposes should be separately reported.
- (3) Amount of LSG Reserve used to cover the salary adjustment for Infirmary Care Supplement, if any, as per Schedule for Central Items.
- (4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year.
For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:
- (i) With Snapshot Staff (SS) [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year was greater than zero]
The level of LSG cumulative reserve will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year.
- (ii) Without SS [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero]
For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year. From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year. In this regard, separate disclosure of the movement of HA in their respective AFRs is not necessary.
- [For details of (4)(i) and (4)(ii) above, please also refer to SWD's letter under reference (11) in SWD/S/109/1/10 of 4 April 2022.]
- (5) As a facilitating measure for the implementation of the Productivity Enhancement Programme, the claw-back arrangement of LSG cumulative reserve amount exceeding 25% of the NGO's operating expenditure would be suspended from 2023-24 (for NGOs with 2024-25 provisional subvention allocation of \$50M or more) / 2024-25 (for NGOs with 2024-25 provisional subvention allocation of less than \$50M) until 2028-29 as stipulated in SWD's letter under reference (1) / (2) / (3) / (4) in SWD 0075-0010-0060-0080-0040 of 3 March 2025.

Remark: Surplus of Central Items c/f includes the following:

Surplus of Blister Programme (no need to claw back, used to cover the deficit of central item)	769.49
Surplus of Supplement	4,603.93
	<u>5,373.42</u>

Schedule for Central Items
Analysis of Subvention and Expenditure for the Period from 1 April 2024 to 31 March 2025

Appendix B

Name of NGO (code) : Chung Shak Hei (Cheung Chau) Home for the Aged Limited (164)

Unit Code and Name/Remittance Advice No. (Note 7)	Subvented Element	Subvention Released	Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received	Actual Expenditure	Actual Expenditure incurred under RMLP Scheme	Surplus	Deficit for the Year			Surplus b/f	Refund from (to)	Adjustment	Surplus c/f
		(Note 1a)	(Note 1b)#	(Note 2a)	(Note 2b)#	(Note 3)	Deficit	Deficit transferred to LSG (Note 4)	Adjusted Deficit	(Note 5)	Government	(Note 9)	(Note 6)
		(a1)	(a1)	(a2)	(a2)	(a) = (a1) - (a2)	(b) = (a1) - (a2)	(c)	(d) = (b) - (c)	(e)	(f)	(g)	(h) = (e) + (a) - (d) - (f) + (-)(g)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2105-Chung Shak Hei Home-DCS	Dementia Supplement for Residential Elderly Services	-		-		-	-	-	-	(27,578.67)	(27,578.67)		-
7908-Wan Ho Kan C&A Home-DCS	Dementia Supplement for Residential Elderly Services	-		-		-	-	-	-	(12,555.64)	(12,555.64)		-
2072-Chung Shak Hei Home-ICS	Infirmary Care Supplement for Residential Elderly Services	1,246,427.00		1,265,458.65			(19,031.65)	-	(19,031.65)	(4,728.39)	(4,728.39)		(19,031.65)
2078-Wan Ho Kan C&A Home-ICS	Infirmary Care Supplement for Residential Elderly Services	2,492,854.00		2,469,218.42		23,635.58	-	-	-	45,994.88	45,994.88		23,635.58
	Blister Program for Pupil Nurse	-		-			-	-	-	769.49	-		769.49
	Total	3,739,281.00		3,734,677.07		23,635.58	(19,031.65)	-	(19,031.65)	1,901.67	1,132.18	-	5,373.42

// Any difference arising from the RMLP Scheme reimbursement received (see Note 1(b) below) and the corresponding expenditure under RMLP Scheme (see Note 2(b) below) will be assessed separately.

Notes :

1(a). The figures for the whole financial year are extracted from the payroll for March (Final) or remittance advice(s) issued by the Treasury or allocation letter(s) issued by Social Welfare Department of the financial year.

1(b). This amount represents any reimbursement received from the RMLP Scheme if the NGO has temporarily paid the expenditure out of the allocation from the subvented element (see Note 2(b) below).

2(a). Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off (i) programme income and (ii) expenditure under RMLP Scheme mentioned in Note 2(b) below, if any.

2(b). This amount represents the additional four weeks' MLP (i.e. the 11th to 14th weeks) paid to the employee out of the corresponding allocation.

3. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.

4. Deficit i.r.o. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in SWD's letter ref. (33) in SWD/S/104/2 Pt. 18 dated 4 March 2020.

(i) Dementia Supplement for Elderly with Disabilities

(ii) Infirmary Care Supplement for the Aged Blind Persons

(iii) Infirmary Care Supplement for Residential Elderly services

5. "Surplus brought forward (b/f)" means surplus, if any, arising from operations in previous years.

6. "Surplus carried forward (c/f)" means surplus brought forward less refund to Government plus surplus, if any, arising from operations in current year.

7. Unit code and name / remittance advice no. are extracted from the payroll from SWD and remittance advice from the Treasury respectively.

8. The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.

9. For ASCP/ Enhanced ASCP, the adjustment includes the amount of expenditure overstated / (understated) in previous year(s) after taking into account the actual claw-back amount(s) per SWD's allocation letter(s), if any.

Schedule for Rent and Rates
Analysis of Subvention and Expenditure for the period from 1 April 2024 to 31 March 2025

Name of NGO (code) : **Chung Shak Hei (Cheung Chau) Home for the Aged Limited (164)**

Unit Code and Name	Subvention Element	Subvention Released (Note 1) \$	Actual Expenditure \$	Surplus (Note 2) \$	Deficit (Note 2) \$
2074 Chung Shak Hei Home for the Aged	Rent (Note 3)	15,840.00	13,860.00	1,980.00	-
	Rates	21,745.00	22,100.00	-	(355.00)
	Total	37,585.00	35,960.00	1,980.00	(355.00)
2075 Wan Ho Kan Care and Attention Home	Rent (Note 3)	40,924.00	37,800.00	3,124.00	-
	Rates	70,124.00	62,000.00	8,124.00	-
	Total	111,048.00	99,800.00	11,248.00	-
2106 Wan Ho Kan Neighbourhood Elderly Centre	Rent (Note 3)	4,609.00	4,248.00	361.00	-
	Rates	6,010.00	6,080.00	-	(70.00)
	Total	10,619.00	10,328.00	361.00	(70.00)
Grand Total		159,252.00	146,088.00	13,589.00	(425.00)

Notes:

1. The figures are to be extracted from the payroll for March plus subventions released in late March of the financial year. Reimbursement for rent and rates relating to previous financial year(s) (i.e. back payment) should not be included.
2. Surplus / Deficit for each element represents the difference between subventions released and actual expenditure.
3. Rent includes all kinds of rent, such as Public Housing Estate rental, private rental, carpark rent, management fee, building maintenance fee and Government Rent.

Form of Statement of Annual Income and Expenditure
Income and Expenditure Statement for
the Scheme on Living Allowance for Carers of Elderly Persons from Low-income Families
For the period from 1 April 2024 to 31 March 2025
NGO Name : Chung Shak Hei (Cheung Chau) Home for the Aged Limited

\$

Income

Subsidy from SWD	11,500.00
Programme Income	-
Other Income	-
Total Income (A)	11,500.00

Expenditure

Personal Emoluments (e.g. salaries, provident fund)	-
Administrative Expenses (e.g. audit fee)	-
Store & Equipment	-
Programme Expenses	-
Transport & Travelling	-
Other Expenditure (Please specify)	-
Total Expenditure (B)	-
Surplus/ (deficit) for the Year (C) = (A) - (B)	11,500.00
Add: Cumulated Income B/F (D)	2,500.00
Cumulated Expenditure B/F (E)	-
Cumulated surplus/ (deficit) B/F (F) = (D) - (E)	2,500.00
Cumulated surplus C/F (G) = (C) + (F)	14,000.00

SINCE 1969

Authorised Signature :

Name :

Title :

Date :

Fung Yip, Angela

Chief Executive Officer

22 Jul 2025

Authorised Signature :

Name :

Title :

Date :

Ho Hoi Leong

Centre IC

22 Jul 2025

Schedule for Investment
Analysis of Investment as at 31 March 2025

Name of NGO (Code) : Chung Shak Hei (Cheung Chau) Home for the Aged Limited (164)

	2025	2024
LSG Reserve as at 31 March	<u>21,276,878.45</u>	<u>20,496,232.77</u>

Represented by :

Investments

a. HKD Bank Account Balances	5,776,878.45	4,996,232.77
b. HKD 24-hour Call Deposits	-	-
c. HKD Fixed Deposits	15,500,000.00	15,500,000.00
d. HKD Certificate of Deposits	-	-
e. HKD Bonds (see appendix for breakdown)	-	-
	<u>21,276,878.45</u>	<u>20,496,232.77</u>

Note : The investments should be reported at historical cost.

Confirmed by : —

p.p. Chairman : Law Lai Kwan

Chief Executive Officer : Fung Yip, Angela

Date : 22 July 2025

Date : 22 July 2025